



SNGCS/CIRC/25-26/228

Saturday, 29<sup>th</sup> November, 2025

**Subject:** Instructions for Notes Completion and Submission (Grades VI – IX)

Dear Parents/Students,  
Greetings from S.N.G.C.S.!

All students are hereby instructed to complete their notes on or before **5th December 2025**. Once the notes are completed, kindly submit them for correction to your respective subject teachers. Teachers will submit a report on the progress to the Principal by **10th December 2025**. Strict and appropriate action will be taken against students who do not complete the notes within the stipulated deadline.

Thank you for your cooperation.

Warm regards,  
Deepa Jayaroy  
Principal  
S.N.G.C.S.

**“A step away from sugar, a step toward health.”**